

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
Moorestown High School
December 12, 2023 - 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on October 26, 2023
- B. Notice filed with the Burlington County Times on October 26, 2023

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mrs. Melissa Arcaro Burns
Mrs. Jill Fallows Macaluso
Dr. Brooke Mailhiot
Mrs. Danielle Miller
Mrs. Claudine Morano
Ms. Lauren Romano
Mr. Maurice Weeks

Mrs. Cheryl Makopoulos, Vice President
Mr. Mark Villanueva, President

Mr. John Comegno, Esq., Solicitor
Mr. Joseph Bollendorf, Interim Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Assistant Superintendent of Curriculum, Instruction and Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Student Matters
- Confidential Personnel
- Confidential Legal Matters

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #24-148:

November 21, 2023 Executive Session

November 21, 2023 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Student Board Representative Reports

C. President's Remarks

D. Superintendent's Update

1. General Update

E. Board Committee Reports - Questions and Comments

1. Ad Hoc Committee on Housing Development - Mark Villanueva
2. Communications - Jill Fallows Macaluso
3. Curriculum - Lauren Romano
4. Finance and Operations - Maurice Weeks
5. Policy - Claudine Morano

F. Off-Board Committee Updates

G. Public Comment on Agenda Items

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board's agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secretary** - October, 2023 - Exhibit #24-149
- 2. **Treasurer’s Report** - August, September and October 2023 - Exhibit #24-150

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of October, 2023 attached as Exhibit #24-151.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$6,335,789.29 attached as Exhibit #24-152.

Approval of Items 1 - 4:

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Home Instruction 2023-2024

Approval is requested for Home Instruction for students during the 2023-2024 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #24-156 for the 2023-2024 school year.

2. Special Education Out-of-District Placements 2023-2024

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #24-157 for the 2023-2024 school year at the location indicated at the approved tuition rates with transportation provided.

3. Approval of New Curriculum

MOTION:

I recommend the Board approve the Superintendent’s recommendation of all new and revised curriculum for the 2023-2024 school year in order to meet the NJ Student Learning Standards and the district identified instructional goals.

Approval of Items 1 - 3:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #24-158.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #24-159.

3. New Jersey Quality Single Accountability Continuum (QSAC) District Performance Review Self-Assessment

The Moorestown Board of Education hereby approves the Self-Assessment and District Performance Review as part of the New Jersey Quality Single Accountability Continuum. As such, a resolution is requested approving the submission of the District Performance Review and Self-Assessment to the New Jersey Department of Education prior to December 15, 2023.

MOTION:

I recommend that the Board approve the resolution to submit the District Performance Review and Self-Assessment to the New Jersey Department of Education attached as Exhibit #24-160.

4. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2023-2024 school year.

MOTION:

I recommend that the Board approve the 2023-2024 non-resident tuition students as listed in Exhibit #24-161.

5. Quoted Transportation Contracts

Approval of the following Quoted Transportation Contracts will allow Moorestown to contract with the following vendors for transportation services.

MOTION:

I recommend the Board approve the following Quoted Transportation Contracts:

Vendor	Route #	Cost
Holcomb Transportation, LLC	Q-IK3	\$14,420

6. Sale of Surplus Property

MOTION:

WHEREAS, the Moorestown Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Moorestown Township Board of Education in Moorestown Township, NJ, County of Burlington, as follows:

- a. The sale of the surplus property shall be conducted through Municibid pursuant to State Contract 19DPP00272/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid is available online at municibid.com and also available from the Board.

- b. The sale will be conducted online and the address of the auction site is municibid.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-21R
- d. A list of the surplus property to be sold as attached in Exhibit #24-162
- e. The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- f. The Board reserves the right to accept or reject any bid submitted.
- g. If the Board is unsuccessful in selling the surplus property the items will be disposed of.

7. 2022-2023 Financial Audit

Copies of the annual financial audit for the period ended June 30, 2023 are enclosed. A synopsis of the Audit Report has been made available to the public.

MOTION:

WHEREAS, the 2022-2023 financial audit of the Moorestown Township Board of Education for the fiscal year ended June 30, 2023 as prepared by Michael Holt of Holt, McNally & Associates has been received by the Board, and

WHEREAS, copies of the synopsis of the Audit Report have been made available to the public,

NOW THEREFORE BE IT RESOLVED BY THE Board of Education that the 2022-2023 Financial Audit be hereby accepted and approve the corresponding Corrective Action Plan and Certificate of Implementation.

Approval of Items 1 - 7:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

- 1. **Creation of Position** - Exhibit #24-163
- 2. **Abolishment of Position** - Exhibit #24-164
- 3. **Job Descriptions** - Exhibit #24-165
 - a) Administrative Associate for IT
 - b) Board Certified Behavior Analyst
 - c) Lead IT Engineer
 - d) Media Specialist
 - e) Occupational Therapist
 - f) School Counselor
 - g) School Nurse
 - h) School Psychologist
 - i) School Social Worker
 - j) Speech and Language Specialist
 - k) Supervisor of Curriculum & Instruction
 - l) Teacher

- 4. **Appointments** - Exhibit #24-166
- 5. **Substitutes** - Exhibit #24-167
- 6. **Change in Assignment, Hours, Location** - Exhibit #24-168
- 7. **Additional Pay** - Exhibit #24-169
- 8. **Leave of Absence** - Exhibit #24-170
- 9. **Abandonment of Position** - Exhibit #24-171
- 10. **Resignation** - Exhibit #24-172
- 11. **Retirement** - Exhibit #24-173
- 12. **Presenters** - Exhibit #24-174
- 13. **Title I Tutors** - Exhibit #24-175
- 14. **Practicum Students & Student Teachers** - Exhibit #24-176
- 15. **Athletic & Co-Curricular Clubs** - Exhibit #24-177
- 16. **Volunteers** - Exhibit #24-178
- 17. **Unified Sports Event** - Exhibit #24-179

Approval of Items 1 - 17:

Moved by: _____ Second: _____ Roll Call Vote: _____

X. Suspensions

A. Suspensions - Exhibit #24-180

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
 - UES - #2
 - HS - #5
- Substantiated
 - HS - #3, #4

Moved by: _____ Second: _____ Vote: _____

XI. Informational Only

A. Enrollment Information - December 1, 2023

School	2022-2023	2023-2024
High School	1264	1262
Middle School	619	611
Upper Elementary School	861	884
Elementary Schools	<u>1130</u>	<u>1140</u>
Total	3874	3897

XII. Old Business

XIII. New Business

XIV. Public Comment

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B. Public Comment

C. Close Public Comment

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XV. Good of the Order

XVI. Adjournment

Moved by: _____

Second: _____

Vote: _____